



Building a Better Board Consultation Program

This program is funded by the Clarence E. Heller Charitable Foundation



California orchestras are changing at a remarkable rate. Will your Board of Directors respond to change with mission-driven decision-making and strategic priorities? ACSO's on-site consulting service will strengthen your organization's capacity for dealing with rapid change. ACSO member organization can access FREE one of the most important programs it offers thanks to the Clarence E. Heller Foundation.

Your membership in ACSO always guarantees you access to outstanding consultants, and now, thanks to a generous grant from the Clarence E. Heller Foundation, professional consulting has never been so affordable. A boardroom consult with an ACSO expert frequently reviews:

- Board roles and responsibilities
- Board versus staff work
- Creating energized committees
- Planning for the future
- Fundraising training

But you define the need for your orchestra and Board. Schedule your professional consultation today. Here's how:

1. Complete the attached application with attachments.
2. Complete the financial report using your most recent fiscal year-end statements.
3. List the leadership team responsible for follow-through with the action plan generated by the consultant.

4. Identify the two members of the leadership team who will attend the 42nd Annual Conference in San Francisco on July 22-24, 2010. These members will prepare a written case study of their outcomes as a result of the consultation and will present a verbal report to the ACSO Board of Directors.

Your organization will reimburse the consultant for mileage and travel expenses no later than two weeks after the consultation has taken place. The ACSO Board Consultation Program will pay the consultant \$1,500. ACSO consultants are typically senior staff at member organizations. If you have a consultant you would like to use, please let us know who it is on the form and attach his/her bio. To take advantage of this members-only service, complete Steps 1-4 above and call the ACSO office today at (916) 484-6744 or e-mail to office@acso.org

Consultation Application

Organization: _____

Name of person filing out report: _____

Position: _____

Day Phone: _____ Fax: _____

E-mail address: _____

Address of organization:

List here or attach a list of paid staff and titles:

Number of directors on your Board: _____

Number of Board gifts last year: _____

Average Board gift: _____

List active committees:

Current year budget: \$ _____

Surplus or (deficit):

Reason you are applying for a consultant (list specific needs):

What are your anticipated outcomes of this consultation?

What are your organizations' long-term goals?

Names of leadership team attending the 40th Annual Conference:

1. _____ Title _____

2. _____ Title _____

Please attach the following

- ___ Previous or current strategic plan
- ___ Mission and/or vision statements
- ___ By-laws
- ___ Most recent audit
- ___ Budget: an operating statement with last year's budget, last year's final figures, this year's budget and actual-to-date figures

Certification Form

The leadership team (president, president-elect, treasurer or president and top staff) of the

will be responsible to initiate, activate and follow-through with the ACSO action plan. Organization Case prepared by member organization and consultant for the purpose of sharing outcomes with Conference registrants, in addition to presenting a verbal report to the ACSO Board concerning the overall success or impact of the consultation

Name _____

Title _____

Name _____

Title _____

Name _____

Title _____

Name _____

Title _____

Date _____